

# SHOP RULES

## GENERAL:

- BE ON TIME
- BE RESPECTFUL OF CLASSMATES AND TEACHERS
- ABSOLUTELY NO HORSEPLAY OF ANY KIND
- NEVER WORK ALONE
- CLEAN UP AFTER YOURSELF

## ITEMS NOT PERMITTED:

- NO ELECTRONICS (PHONES, TABLETS, LAPTOPS) WITHOUT PERMISSION OF TEACHER
- NO FOOD OR GUM, ONLY BEVERAGES WITH TIGHT CLOSING LIDS

## TOOLS:

- ONLY USE POWER TOOLS WITH PERMISSION
- ONLY USE TOOLS THAT YOU HAVE BEEN TRAINED TO USE
- NEVER LEAVE A RUNNING TOOL
- REPORT ANYTHING BROKEN
- USE ALL APPROPRIATE SAFETY GEAR
- RETURN TOOLS TO THEIR PROPER PLACE
- ONLY USE TOOLS FOR WHAT THEY ARE INTENDED

## ATTIRE:

- NO LOOSE OR DANGLING CLOTHING OR JEWELRY
- CLOSED TOE SHOES
- TIE HAIR BACK
- WEAR CLOTHING THAT CAN GET DIRTY OR USE AN APRON/SMOCK

## CONSEQUENCES:

- 1<sup>ST</sup> OFFENSE: VERBAL WARNING**
- 2<sup>ND</sup> OFFENSE: SEPARATION FROM CLASS, WITH INDEPENDENT WORK**
- 3<sup>RD</sup> OFFENSE: CONTACT WITH PARENT/GUARDIAN**
- 4<sup>TH</sup> OFFENSE: REFERRAL**